



St. Louis Language Immersion School

Job Description: Special Education Teacher

The Special Education Teacher provides all learners an educational program that allows them to reach their fullest potential. The Special Education Teacher may serve students in any of our three elementary schools and, as such, is expected to fully embrace the mission and vision of St. Louis Language Immersion School.

Responsibilities: Instruction and Learning

- Meets and instructs assigned learners (caseload, class, peers, in-service, children, pupils, students) in the locations and at the times designated.
- Creates an environment that is appropriate to the maturity of the student and conducive to learning.
- Establishes and communicates to the student clear objectives for lessons, units, and projects.
- Provides written evidence of program preparation, lesson planning, etc.
- Encourages students to set and maintain appropriate standards of behavior.
- Administers, interprets, and records standardized tests.
- Employs a variety of instructional techniques which are compatible with the physical space limitations and the needs and capabilities of the individuals or student groups involved.
- Implements the district's education philosophy by selection of instructional goals and objectives.
- Strives to maintain and improve professional competence.
- Attends staff meetings and serves on staff committees as required.
- Schedules classes for specific remedial instruction.
- Evaluates and orders materials necessary for instruction, and trains assistants and aides in their use.
- Evaluates the progress of each child enrolled in the program by observing the child in both special education and regular classroom situations, and by studying written reports about the child prepared by teachers.
- Assists assigned students in such physical tasks as putting on and taking off outerwear, moving from room to room, using the lavatory, etc.
- Assists with lunch, snack, clean up, wash up, and toilet routines.

Collaboration

- When required or requested, is available to students and parents outside the instructional day for education-related purposes.
- In cooperation with the principal and/or area coordinator, plans, supervises, and evaluates assigned teacher assistants and/or aides.
- Meets with classroom teachers and principals to discuss individual programs to be designed for children who will receive instruction.
- Notifies parents of children who will receive instruction and discusses the program with them, answering any questions they may have regarding this help.

- Meets with building teachers, individually or in groups, to plan the special education program.
- Recommends methods to be used, evaluating the methods on an ongoing basis.
- Acts as liaison between building administrators, classroom teachers, and SSD representatives.
- Provides information to classroom teachers and counsels them on an ongoing basis.

Compliance

- Develops and implements an IEP (Individual Educational Plan) to meet the individual's needs.
- Regularly assesses student accomplishments and provides progress reports as required.
- Maintains complete records as required by law, district policy, and administrative regulation.
- Assists the administration in implementing district rules and policies on student conduct, develops classroom rules on behavior and procedures, and maintains fair and just order in the classroom.
- Diagnoses and evaluates student disabilities as a member of a multidisciplinary diagnostic team.
- Performs other duties and responsibilities as assigned.
- Acts as a member of a diagnostic team to screen, evaluate and diagnose disabilities, attend diagnostic conferences and submit written reports of assessment results.

Preferred Qualifications:

- At least 2 years of teaching experience
- Graduate Studies or advanced teaching certification (National Board of Professional Teaching Standards)

Benefits:

- Competitive salary
- Full-time, exempt position, At-Will Agreement
- Health and dental benefits
- Before final hiring, candidates must provide transcripts and undergo fingerprint/background screening and tuberculosis clearance.

About Us

St. Louis Language Immersion School (SLLIS) is a non-profit organization founded in 2007 to develop and operate a network of charter schools in St. Louis, MO. SLLIS operates The French School, The Spanish School, and The Chinese School, total immersion elementary campuses that are the Primary Years Programme schools of the International Baccalaureate, and The International School, which is the Middle Years Programme. Visit our website <http://sllis.org> and blog, <http://sllis.org/category/news> for more information.

SLLIS is an equal opportunity employer and values diversity in the workplace. We actively encourage all qualified applicants regardless of race, color, religion, gender, national origin, age, disability, veteran status, or sexual orientation to apply.

Apply online by visiting www.moreap.net