

**Public Session December 9, 2015 Board Meeting**  
**St. Louis Language Immersion Schools**  
**4011 Papin Street, St. Louis, MO 63110**  
**Time: 6:00 p.m.**

The meeting is called to order at 6:05 p.m. Roll is called. Tim Cline, Erica Garry, Aliah Holman and Ed O'Neal are present.

Adoption of Agenda

Erica Garry moves to adopt the agenda for the December meeting. Ed O'Neal seconds the motion. The motion is unanimously approved by voice vote.

Adoption of November 11, 2015 Minutes

Erica Garry moves to adopt the November 11, 2015 meeting minutes. Tim Cline seconds the motion. The motion is unanimously approved by voice vote.

President's Report

Interim President Dr. Jack Williams gives the President's report. He discusses a draft of the goals for interim president. Dr. Williams says there are ongoing discussions about the international school model and how to best serve grades 6-8. He would like to provide clarity on the plan for 6-8 going forward as soon as possible to allow 5<sup>th</sup> grade parents to plan well ahead.

Public Comment

SLLIS instructional staff provides input regarding an email received regarding the school calendar. Teachers are concerned that the addition of summer school at this late stage will disrupt plans; teachers say that they should not be required to work and believe it should be at their option; teachers say that they should receive additional compensation for any summer school. A letter on behalf of some of the instructional staff is provided to Dr. Williams.

Treasurer's Report

Erica Garry reports on November and year to date results. Erica Garry remarks that progress is being made with respect to federal programs and compliance. SLLIS ran at a surplus for November and the Pine lease expenditures are now paid off. SLLIS is nearly finished paying off unique FY 2016 expenditures.

Dr. Williams discusses addendum to original BAFC contract to account for the consultants currently being used by SLLIS. Dr. Williams discusses the consultants named on the scope of work addendum and their respective duties. Dr. Williams notes that the position for COO has been posted and he is hopeful to have a recommendation in the January/February timeframe. Erica Garry notes that the consultants' compensation is being drawn from the budget lines for employees that have departed or who are compensated with Title I funds. Aliah Holman notes that she has instructed Dr. Williams to be diligent with respect to BAFC costs.

Erica Garry moves to approve the BAFC addendum regarding scope of work. Ed O'Neal seconds the motion. Aliah Holman modifies the motion such that the scope of work for BAFC is not to exceed previously allocated line items. Ed O'Neal seconds the modified motion. Motion passes unanimously on voice vote.

#### Approval of Check Register for Period Ending December 2, 2015

Ed O'Neal moves to approve the check register for the period ending December 2, 2015. Tim Cline seconds the motion. The motion passes unanimously by voice vote.

#### Approval of Audit Report

Dr. Williams discusses the audit report. Rich Carver discusses the findings in the audit report, all of which are being appropriately addressed. Rich Carver notes that the board must approve the audit and submit it to DESE. Aliah Holman notes that while there were identified deficiencies, none of the deficiencies were extremely material and all are being addressed. Erica Garry further notes the steps being taken to address the deficiencies, and BAFC is helping with these efforts.

Tim Cline moves to approve the audit. Ed O'Neal seconds the motion. Motion passes unanimously on voice vote.

#### Approval of Bus Routes

Dr. Williams presents the description of the bus routes. There have been no changes to the bus routes approved previously. Dr. Williams notes that law requires the Board to re-approve the bus routes at various times throughout the year. Tim Cline moves to approve the bus routes. Erica Garry seconds the motion. Motion passes unanimously on voice vote.

Ed O'Neal asks for a future update on any hardship bus services.

#### Administrative Services Update

Rich Carver gives an operations update, including security at Marine and Papin. Ed O'Neal asks whether SLLIS is still planning on having security personnel analyze the security measures. That is still to come. Board requests update in January.

Erica Garry asks about the extent of the HVAC repairs required at Papin. The expenses will be paid by the landlord and recovered by the landlord as monthly operating expenses payable by SLLIS. The required repairs are relatively significant.

#### Academic Excellence Report

Dr. Williams discusses the assessment schedule/plan for 2015-2016. Aliah Holman notes that there were significant areas for improvement of the NWEA testing experience in November and asks whether preparations are being made to make the testing experience better and smoother in February. Dr. Williams notes that it is being addressed, including determining better physical spaces at the schools for testing.

Dr. Williams discusses a SLLIS “Dashboard” report that will provide data and feedback on a quarterly basis, including the data and examples that will be presented in each report. Aliah Holman asks whether average daily attendance data is being provided to parents and being communicated. A teacher notes that there was an NPR article that noted that looking at the “percentage” number for average daily attendance can be misleading and asks whether SLLIS is tracking other patterns with respect to average daily attendance. Dr. Williams responds that the school is always on the lookout for individual patterns and specific students who may need intervention. Dr. Williams notes that the NWEA scores show a need for math intervention. Suspension data will also be included with number of students and number of days being reported. Other assessments will include L2 assessments (STAMP 3-up and YCT-Chinese/Jerry Johns-Spanish/Beauchemin-French K-2) and AIMSweb to look at writing assessments.

#### Community Engagement and SAC/SLLIS Council to Board Report

Aliah Holman notes that this item has been added to allow feedback at the board meetings for community engagement efforts. Aliah Holman asks if any of the parents and staff involved in such SAC efforts would like to provide an input. No input. Aliah Holman notes that the efforts towards better communications is ongoing.

#### Permanent President Search

Ed O’Neal provides update on the permanent president search. Ed O’Neal says the plan is for a search committee—who will identify process, timeline, engaging SLLIS community and building on such engagement, interviewing candidates, selecting search firm. We currently envision that the committee will have 2 board members, Dr. Williams, a staff representative and a parent representative. The goal is to identify a search firm by January/February timeframe.

#### Motion to Enter Closed Session

Tim Cline moves to enter executive session. Erica Garry seconds the motion. The motion passes on a roll call vote, with each Board member present voting in the affirmative.

#### Re-Enter Public Session

The Board returned to public session at 8:20 p.m. after taking a roll call vote. Erica Garry, Tim Cline, Aliah Holman and Ed O’Neal are present.

Ed O’Neal moves to adjourn the meeting. The motion is seconded by Erica Garry and passes on a roll call vote in which all Board members present voted in favor. The meeting adjourned at 8:21 p.m.