

Public Session May 11, 2016 Board Meeting
St. Louis Language Immersion Schools
4011 Papin Street, St. Louis, MO 63110
Time: 6:00 p.m.

The meeting is called to order at 6:05 p.m. Roll is called. Tim Cline, Aliah Holman, Kevin Conrey and Ed O'Neal are present.

Adoption of Agenda

Ed O'Neal moves to adopt the May 11, 2016 agenda. Tim Cline seconds the motion. The motion is approved by voice vote with all voting in favor.

Adoption of April 13, 2016 Minutes

Kevin Conrey moves to adopt the April 13, 2016 meeting minutes. Ed O'Neal seconds the motion as amended. The motion is approved by voice vote with all voting in favor.

Public Comment

Parent asks about board meeting schedule for June and July, 2016. SLLIS will hold a June meeting on June 8, 2016 and will announce whether a July meeting will be held.

Treasurer's Report

Ed O'Neal notes that COO Carlton Brooks will summarize the financial report.

Carlton notes that we are almost done with the fiscal year, so we have a good idea where we'll end up at the end of the year versus our budget. State and local revenue are slightly above budget, while federal revenue is under budget—overall revenue received is slightly over budget on the balance. We anticipate that we will end the year with revenues about \$42,000 above budget and expenses about \$12,000 above budget, meaning the school will perform \$30,000 better than budgeted. Overall, the school will have a projected loss of approximately \$48,500. SLLIS has operated in the black (i.e. profit) to this point in the year, which is remarkable given the financial challenges facing SLLIS.

Enrollment is at 806 and average daily attendance slipped in April. These results have been reported to DESE and revenue projections adjusted appropriately.

Ed O'Neal notes that the last few months have been very positive in terms of communication between operations and finance consultants. We believe we are starting to see the fruits of the attention to operational discipline. Ed thanks the team.

2016/17 Budget Overview

Dr. Williams asks Carlton to present on a very high level budget outline for 2016/17. It is very preliminary, but Dr. Williams hopes to present a budget for approval at the June meeting.

Carlton gives an overview of the draft budget. The budget uses an end of year budget number of 761 for 2016/17, which is a conservative figure. We hope to have a higher year end enrollment.

Aliah Holman highlights the local revenue figure—this could be affected negatively if the SLPS desegregation lawsuit is decided adversely to the charter schools, and will be affected positively in a few years because of the higher property tax recently passed in the City of St. Louis.

Total revenue slated to drop roughly \$1,200,000, though we believe the number will be smaller as/if the enrollment rises. Still, expenditures are budgeted slightly more than \$1,200,000 less than last year. Current budgeted end of year surplus is about \$33,000.

Revenue could be higher if we receive CSP grant funding next year. In addition, if we hire a director of development (not in the budget currently), we should likely include a goal for development revenue in the budget.

Kevin Conrey asks whether legal costs related to the SLPS lawsuit are included in the draft budget—Carlton says yes. Kevin also asks about the changes in the operation of Papin and Marine—Carlton says he is aiming for conservative, realistic figures and, while these are very early estimates, they are based on trends and data. Kevin Conrey also asks whether the amount set forth for debt service is required or is discretionary—Carlton responds that much of the debt pay down is related to the line of credit, which we are not required to pay off at 50%.

Aliah Holman asks whether nurses are included in the current budget—they are not yet, but we anticipate adding them to the budget. Ed O’Neal, Aliah Holman and Carlton note that the budget is preliminary (things will be added, deleted, moved around) and flexible.

April 2016 Check Register

Ed O’Neal discusses how additional detail has been added to the check register. Kevin Conrey moves to approve the April 2016 check register. Tim Cline seconds the motion and it passes unanimously on voice vote.

Operations Report

COO Carlton Brooks presents on enrollment. As of May 9, 2016: TFS currently has 191 applications and re-enrollment versus target of 245 (78%); TSS currently has 405 applications and re-enrollment versus target of 443 (91%); TCS currently has 182 applications and re-enrollment versus target of 230 (79%); TIS currently has 66 applications and re-enrollment versus target of 116 (57%); and SLLIS overall currently has 844 applications and re-enrollment versus target of 1,034 (82%). However, the budget is based on enrollment of 867—with 844 as of May 9, we are 97% there.

Aliah asks how SLLIS is dealing with the departure of the enrollment coordinator. Carlton responds that it is all hands on deck currently and we are looking to fill the position by mid-June.

Carlton provides high level review of other operations matters, including beautification project; janitorial/custodial; Papin roof and HVAC issues; upcoming new family orientation program; food service (68% free and reduced lunch for April); human resources; benefits open enrollment; safety and security; tech; and MAP testing (NWEA testing beginning this week).

President's Report

Interim President Dr. Jack Williams gives the President's report. Dr. Williams discusses the recent parent and staff forum and ideas flowing from that forum.

Dr. Williams provides update on the SLPS desegregation funds lawsuit. The suit is against the State, but the charter schools will face the consequences in the event of a bad result by way of loss in funding and requirement to pay back funds already received. A legal defense committee is being organized by the charter schools. Aliah Holman asks whether the Board will need to decide whether to participate in funding the legal defense committee—Dr. Williams says yes—will be discussed in executive session relating to legal matters.

Dr. Williams discusses public comment last meeting relating to before and after care. Dr. Williams notes that before and after care deserves very careful consideration. SLLIS having its own before and after care program is a good idea—the caution relates to operations and expense. Though operations have been improved over this year, it has taken great staff effort—the staff has been stretched. Committing to after care will take large staff resources. Also, though SLLIS's finances have improved this year, the school is not on the most solid ground as far as its finances. A before and after school program could be profitable, but it was not profitable when SLLIS last had its own before and after care. Dr. Williams notes that SLLIS is exploring the possibilities, all of which must be very carefully vetted and studied.

SLLIS Council Board Report/Community Engagement

Aliah Holman reports on community engagement. Aliah has been developing strategies related to Board composition and Board committees—she hopes materials relating to this will be ready for circulation soon. Aliah stresses that the Board is committed to rebuilding and growing its committees, including Board members, staff, parents and other strategic community members. Board is considering adding development and public relations/marketing committees.

Parent reports on SLLIS Council updates. Reports on SLLIS Council meeting from last month. Efforts are being made to pay attention to cultural calendars and how they interact with the school's calendar. Developing the pathway for transitioning members of the Council was also discussed. Next meeting is scheduled for next Thursday, but it may be rescheduled because of a conflict with SLPS board meeting. Parent asks that uniforms be addressed and added to the agenda for discussion by the Council.

President Search Update

Ed O'Neal provides update. Ed thanks everyone who participated in the president focus group—feedback has been tremendously helpful in creating the president search profile (which has been posted to the website). Search committee and search firm has identified 6 well

qualified/credentialed candidates. The committee will do initial interviews with all 6 candidates. The next stage would be ongoing interviews with the broader SLLIS community and stakeholders.

Motion to Move to Executive Session

Tim Cline notes that there will be closed session to discuss personnel, legal, real estate matters. Ed O'Neal moves to adjourn to executive session. Ed O'Neal seconds the motion. The motion passes on a roll call vote with Tim Cline, Aliah Holman, Kevin Conrey and Ed O'Neal voting in favor. Board exits public session at 7:38 p.m.

Re-Enter Public Session

The Board returned to public session at 8:39 p.m. after taking a roll call vote. Aliah Holman, Kevin Conrey, Tim Cline and Ed O'Neal are present.

A motion was made to adjourn the meeting. The motion was seconded and passed on a roll call vote in which all Board members voted in favor. The meeting adjourned at 8:40 p.m.

