

**Public Session March 15, 2017 Board Meeting St.
Louis Language Immersion Schools Board
Meeting -4011 Papin, St. Louis, MO Time: 6:00
p.m.**

Call to Order

- The meeting is called to order at 6:03 p.m. Roll is called. Board members Aliah Holman, Judy Gaston Fisher, Vince Schoemehl, Ed O'Neal and Dave Snell are present.

Adopt Amended Agenda

- Vince Schoemehl moves to adopt the agenda, as amended to consider appointment of additional new member, Sarah Tsige. The motion was seconded by Ed O'Neal and passed unanimously on voice vote.

December 14, 2016 Minutes

- Aliah Holman moves to adopt the February 15, 2017 meeting minutes. The motion was seconded by Ed O'Neal and passed unanimously on voice vote.

John Heskett Nominated as Board Member

- Ed O'Neal moves to appoint John Heskett as a Board member. The motion was seconded by Dave Snell and passed unanimously on voice vote.

Lori Ann Marusic Nominated as Board Member

- Judy Fisher moves to appoint Lori Ann Marusic as a Board member. The motion was seconded by Ed O'Neal and passed unanimously on voice vote.

Sarah Tsige Nominated as Board Member

- Ed O'Neal moves to appoint Tsige as a Board member. The motion was seconded by Judy Fisher and passed unanimously on voice vote.

Introductions of John Heskett, Lori Ann Marusic, and Sarah Tsige

- John Heskett, Lori Ann Marusic, and Sarah Tsige introduce themselves to the meeting attendees.

IB @ SLLIS – Presentation by Mr. Jason Davis, IB Coordinator

- Mr. Jason Davis, International Baccalaureate Coordinator, gives a ten minute overview of the IB goals, current status, and recommendations.

New Business - Approval of Check Register

- *February Financial Dashboard.* COO Arlene Galve Salgado presents on the February, 2017 financials. YTD: Revenue 330K ahead of original budget target, and at 60% of forecast due to higher projected ADA; 817K booked in February, with 3 month average at 764K; Large draw from Title I received: 88K; SLLIS expended 731K in February; Past 3 month spending trend is averaging 724K. Expenditure forecast allocates 740K/month for remainder of year, which gives some room. Currently operating at 78K surplus, with forecast now at 50K deficit projection. Enrollment remains stable at 751, with district attendance at 95%. If these numbers hold,

projected ADA could further increase, creating potential for ending year with balanced budget. Board member Ed O'Neal commended Arlene and staff for their diligence in reducing expenses. Aliah Holman moves to approve the February 2017 check register. The motion is seconded by Ed O'Neal and passes unanimously on voice vote.

- *Approve License Agreement with Caravus Connect for \$4,000 for 2017-2018.* Arlene Galve Salgado and Dr. Lilith Werner present a proposal for a software license for human resources support (W-2's 1099s, support documentation, etc.). A parent asks if this was competitively bid; and Dr. Werner explains that it was. Aliah Holman moves to approve the agreement. The motion is seconded by Judy Fisher and passes unanimously on voice vote.
- *Approve 2017-2018 School Year Calendar.* Dr Werner explains the new calendar as a compromise measure to align as much as practicable with the calendar for the St. Louis Public Schools while meeting the timeliness needs of the parents for planning. The new school year will extend the days from 174 to 179 and extend the time by 45 minutes each day. This is in harmony with our goal of academic excellence. Ed O'Neal moves to approve the agreement. The motion is seconded by Aliah Holman and passes unanimously on voice vote.
- *Approve 2017-2018 Teacher Salary Schedule.* Dr Werner explains that the former, five-track, salary schedule has to be revised since the second track of BA with qualification is no longer a valid category. She proposes a schedule with four tracks: BA, MA, MA+30, and PHD. Aliah Holman moves to approve the agreement. The motion is seconded by Dave Snell and passes unanimously on voice vote.
- *Review and Approve Dates of Board Meetings for Rest of School Year:* Vince Schoemehl proposes to change the remaining Board meeting dates back by one week. Thus, the formerly slated dates of 4/12, 5/10, and 6/14 will be replaced by 4/19, 5/17, and 6/21. Aliah Holman moves to approve the agreement. The motion is seconded by Judy Fisher and passes unanimously on voice vote.

Chair Report

- Vince Schoemehl described the two-day strategic planning session that accomplished a lot, and generated 19 subcommittees with ample opportunity for parents, staff, and Board members to volunteer. He also praised the work of Ed O'Neal, Aliah Holman, and Kevin [need Kevin's last name] (a former Board member) for the many hours of work in the past several years to help the school get into a state of financial order.

President's Report

- Dr. Werner gives her President's Report. She cites an improvement in attendance over the past. The ADA is consistently trending around 95% (higher than projected) which will lead us to receive a further increase in state aid this school year. A conservative initial enrollment projection for next year is 750 students; however, we are working towards meeting an optimistic enrollment target of 800. Another achievement is that DESE found SLLIS to be in compliance for the February cycle of Title I. She describes the Administrative structuring for next year based off of a projected student enrollment of 750: On the COO side, we will open a Director of Development position. This position will be critical in helping us build our external brand and (re)build donor relations. On the school side: there will be an Upper School Principal (4-8) and a Lower School Principal (K-3). These two principals will work with collaborative

teacher teams across the languages with an increased focus on academics in L1 and L2, as well as vertical and horizontal curricular alignment. Reporting to both Principals will be two Assistant Principals—one permanently established at Papin and one permanently at Marine. Supporting the work of the principals and teacher teams will also be a Coordinator of Instructional Technology and a PBIS Coordinator. Stipend teacher leader positions (i.e., extra pay for extra duties beyond the classroom): Three Immersion Language and Culture Teacher Leaders representing each language, an MYP Teacher Leader, and Other Academic Teacher Team Leaders. In April and May, we will be developing user-friendly FAQs for parents, teachers and staff about our new administrative structure. Dr. Werner also summarizes the beliefs, mission, and objectives from the strategic planning sessions and she lists the 19 strategies that have been formed to facilitate the achievement of these goals. She also describes the reasoning behind her application she has submitted to merge the current schools into one school.

COO Report

- Arlene gives her COO report, including updates on facilities, finance, food service, HR, tech and other matters. We're currently making necessary improvements to our Papin facility due to the results of a City Inspection. This involves repairing drywall, replacing batteries in emergency exit lights, repairing some flooring, and replacing baseboards. The landlord is in the process of obtaining bids to wash the exterior of all windows at both facilities, in accordance with our lease agreements. Dave Snell asks if the window washing can be deferred until the extensive construction is over on Papin Street. Arlene agrees and says they may be able to wash the side not facing Papin Street.

Public Comments

- Five parents provided comments. A discussion ensued regarding parent concerns about the pending reorganization – particularly with the Chinese school. Vince Schoemehl explained that one parent's prepared speech was bordering on the discussion of personnel issues, which is not acceptable in a public forum. The parent did not finish the speech.

Motion to Enter Executive Session

- Aliah Holman moves to enter executive session at 6:54 p.m. Ed O'Neal seconds the motion, which passes on a roll call vote with all members voting yes. Board leaves open session at 7:34 p.m.

Return to Public Session

The Board returned to public session at 8:16 pm. A roll call was taken and Tim Cline, Aliah Holman, Vince Schoemehl, Ed O'Neal, Judy Fisher, John Heskett, Lori Marusic, Sarah Tsige, and Dave Snell are present. The public session was adjourned by unanimous vote.

