

**Jan 21, 2016 - SLLIS COUNCIL
Minutes**

Attendees: Aliah Baker Homan, Lisa Dorner, Jeff LeFan, Shannon Oberkrom, Ed O’Neal, Whitney Sewell, Jack Williams

The meeting began with an hour-long report and discussion about enrollment, and how parents could support the latest enrollment push, led by Whitney. Notes on this conversation are below, in the “committee report” section. Dr. Jack led the meeting with the following 7 agenda items:

I. Minutes reviewed and approved.

II. Goals reviewed and clarified (see agenda)

III. Lisa - Recording Secretary

IV. Wellness Policy

- The food service consultant (Kim) has done an excellent job putting our policies in place.
- We now have a draft policy and brochure on Wellness, as required by 2010 legislation.
- Parent review is a required piece of the legislation, so Council reviewed the draft documents provided by Dr. Jack and discussed the following:
 - Good health and wellness-related practices are in place at SLLIS; the written policy/brochure is now being drafted to match those practices.
 - Recommendation: Put food allergy policy in the food brochure.
 - Recommendation: Use the brochure/policy to reinforce that physical education is critical for students, and that students should always have recess; loss of recess should not be used as a blanket class punishment.

V. Choosing a Search Committee Rep

- Dr. Jack asks the parents on the council to nominate a parent representative.
- Time is short; this will be a very busy, working committee (see attached documents).
- There should be many opportunities later, for input from a wide range of parents.
- The parents discuss 2-3 possibilities and offer to discuss this opportunity with them over the weekend.
- A final nomination will be forwarded to Dr. Jack by ~Jan. 25.

VI. Committee Reports/Feedback

1. Enrollment

- Enrollment news for Kindergarten classes, new students; there has been a great increase from last year at this time: TFS 10 students, TCS 20, TSS 50 students, and tours increased from 34 last year to 113 so far this school year.

- The new communications seem to be helping; many parents mark that they found out about SLLIS, or learned more, from social media. (SLLIS has stopped print and radio ads, done in the past, and is focused on Facebook, Twitter, etc.)
- Whitney has completed many visits to pre-schools; she gets various reactions: some ask to go away, some have great relationships with SLLIS, very welcoming.
- Whitney has built the enrollment processes and system from scratch; last year, she had part-time support and a college intern; this year, she does not. There are many possible ways to support her:
 - Whitney would like for parents to visit their own PreK schools, as most people come to SLLIS find out from their own networks.
 - Whitney is also asking parents to send out flyers.
 - Idea: perhaps Whitney could filter the list, and mark off the schools that she already visits quite often.
 - The list will be shared with other parents by a google doc; Shannon will help coordinate and share information w/ all SACs.
 - Other ideas for enrollment are discussed – perhaps parents could:
 - Coordinate a student panel
 - Coordinate a demonstration lesson.
 - Arrange visits to neighborhood meetings to discuss SLLIS.

2. Communications/Technology

- Lisa, Allison (communications consultant), and Dr. Jack met on Jan. 14 to discuss communication plans/needs.
- Allison recommended another forum, a wider forum, to gather input on the website, communications, and other branding ideas.
- Lisa will help support the agenda and help run the community conversation, with two other parent volunteers, on Feb. 22, maybe 6 pm, location TBD.
- This will be a forum to provide feedback, and also to sign up for communications and technology-related needs, including enrollment (will partner with Whitney on this).
 - --- parents sign up for flyers
 - --- parents sign up for visiting PreK
 - --- parents sign up for a panel on IB education, on language immersion education

3. Development

- Trivia night: Rachel D'Souza Siebert is available to support parents in creating a trivia night for the international trips.
- Last year, the schools raised ~\$16,000, which was split between TFS and TSS.
- Side-note: a policy on how to use the trivia night funds was created a few years ago, in short: each year, the trivia money would fund the following year's trips. TCS parents, who greatly supported the trivia nights and thought the funds would be split and saved for use by all the schools, asked for the board to review that policy. It may still be under review; board members mentioned at this meeting that the board has to focus on providing the best instructional program first; the trips are secondary. In essence, trips appear to be a parent/individual school choice, something that is not run/managed by the board.

- Jeff reported the following ideas:
 - Busch Stadium fundraiser

4. Facilities

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Miscellaneous: Lisa will send food allergy policies to Dr. Jack.